



**EXECUTIVE BOARD
MINUTES OF MEETING**

Date: 22 October 2008
Time: 14h00
Location: Partnership Conference Room, Hampshire

Attendees	Councillor Lynne Stagg, Portsmouth City Council	[LS]
	Councillor Matthew Dean, Southampton City Council	[MD]
	Councillor Mel Kendal, Hampshire County Council	[MK]
	Councillor David Williams, Isle of Wight Council	[DW]
	Paul Benham, Highways Agency	[PB]
Supported by	Simon Moon, Portsmouth City Council	[SM]
	Geoff Cornford, Southampton City Council	[GC]
	Peter Bayless, Hampshire County Council	[PB]
	Ernie Sage, Hampshire County Council	[ES]
	Tom Niedrum, Hampshire County Council	[TN]
	Peter Taylor, Isle of Wight Council	[PT]
	Mark Bradford, Hampshire Constabulary RPU (Chair)	[MB]
	Peter Hughes, Hampshire Constabulary RPU	[PH]
	Marion Sinclair, Safer Roads Partnership	[MS]
	Antoinette Cyriaano, Safer Roads Partnership	[AC]

Apologies

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Welcome	ACTIONS
The meeting began with a round table introduction as there were new attendees.	
Minutes of the last meeting	
The minutes of the last meeting of the Safer Roads Partnership Executive Board, which was held on the 25 th June 2008, were tabled. These were accepted as being an accurate record of the meeting.	
Item 1: Partnership finances	
Funds for 2008-09 have been received from all partners. Clarification was requested about the budget allocation for publicity. The Programme Manager explained that the funds were being spent on radio advertising, cinema advertising, summer shows, Safe Drive Stay Alive (SDSA) events, costs for transporting students to and from events and the hiring of venues. The Joint Initiatives Group would be discussing how to	

<p>spend the £12k which had not yet been earmarked. This decision will be informed by the Intel provided by the SRP Data team.</p> <p>A question was raised about the amount of interest earned – the Treasurer will find out details for the next EB meeting.</p>	<p>TN to investigate and report back.</p>
<p>Item 2: Driver Awareness Training and the SRP</p>	
<p>MB informed the meeting that the Chief Constable had agreed that any funds surplus to costs of running DAT courses, originating from SRP offences, should benefit the SRP. To this end the proposal has been discussed with the Partnership Treasurer that this should occur by way of a reduced quarterly claim for the Police, effective from 1st Oct 08. One of the conditions of the agreement was that the Police would become a full member of the Executive Board. The DAT MOU has been discussed and looked at by the legal teams in both HCC and the Police, and will be circulated shortly to the three other funding partners for their approval in the very near future.</p> <p>The DAT as a whole was progressing well, with capacity currently slightly exceeding demand, which gives the opportunity for the experienced trainers to be tasked with developing additional courses. The Partners agreed that DAT is an excellent education tool for the public of Hampshire and the Isle of Wight and is an initiative they believe will positively influence road safety in the future.</p>	<p>TN/MB</p>
<p>Item 3: Partnership future directions</p>	
<p>The consensus view of the four funding partners was that safety cameras have been (and continue to be) effective and at present all of the authorities wanted to remain part of the SRP. Following national developments (Swindon in particular) there was discussion amongst the group as to future challenges and directions for the Partnership. A number of the highways authorities were experiencing strong financial pressures to reduce their contributions and were looking for efficiency savings in the Partnership. Various options are to be considered and a proposal for the way forward will be developed for discussion and consideration at the next Executive Board meeting.</p> <p>It was agreed that the Partnership would expand its enforcement capacity to undertake work related to casualty prevention in Hampshire villages– this to be funded separately by HCC in the first instance through the provision of additional funds as per the business case supplied. There was a brief discussion about the branding of the new SRP casualty prevention vehicles and options will be need to be considered.</p> <p>Consideration is to be given to the move of line management of the Partnership team from the Constabulary to that of Hampshire County Council. To this end a feasibility study will need to be carried out urgently. This will be carried out in the first instance by HCC.</p>	<p>MS/PB</p> <p>MK/TN</p>
<p>Item 4: Amended Terms of Reference</p>	
<p>ES summarized the work of the TOR working group which has</p>	

<p>redrafted the TOR, and recommended that the amended terms of reference be approved. MB requested some changes to the wording of the document. The Executive Board agreed in principle to the amended Terms of Reference but agreed that it should be re-circulated, with amendments included, for their attention.</p> <p>There was some discussion on the level of financial contribution required for membership of the Executive Board. The Police feel that the passporting of SRP-generated funds to the SRP affords them that status. The HA will need to confirm a contribution if it wishes to retain its current position on the Board.</p>	<p>MB to provide proposed amendments to MS. MS to circulate to all.</p> <p>PB to confirm funding situation and report back.</p>
<p>**Closed Session**</p> <p>There were no issues discussed under the closed session.</p>	
<p>Any Other Business</p>	
<p>Under the new TOR a new Chair needed to be elected to the Executive Board. It was agreed that the TOR would be edited to remove the sentence which prohibited the Chair of the Steering Group and the Chair of the Executive Board being from the same local authority. The Board did not see this leading to a conflict of interest. Cllr Mel Kendal was elected as Chair until the chair rotates in March 2010.</p> <p>It was agreed that the Chair would work together with the Programme Manager and the Partnership Treasurer to look at costing options for the coming year.</p>	<p>MK/TN/MS</p>
<p>Date of Next Meeting</p>	
<p>The next meeting will take place on Thursday, 8 January 2009 at 14:00. The venue will be the Partnership Conference Room.</p>	