

**Minutes of the Safer Roads Partnership Steering Group Meeting, held on the 8th
May 2007, Marwell Hotel, Colden Common**

In Attendance:

Mark Bradford (Chair)	Hampshire Constabulary RPU
Pete Hughes	Hampshire Constabulary RPU
John Baldwin	Hampshire Constabulary CTO
Marion Sinclair	Safer Roads Partnership
Julian Hewitt	Safer Roads Partnership
Errol Hay	Safer Roads Partnership
Simon Brooks	Safer Roads Partnership
Tim Cheesebrough	Hampshire County Council
Ian Medd	Hampshire County Council
Simon Moon	Portsmouth City Council
Richard Lumley	Portsmouth City Council
Guy Berresford	Highways Agency
Graham Skinner	Mott Macdonald for Highways Agency
HC Hii	Southampton City Council
Chris Bartlett	Isle of Wight Council
Kevin Burton	Isle of Wight Council
Jenny Haywood	Her Majesty's Court Service
Rod Hammerton	Hampshire Fire and Rescue Service
Graham Orchard	Isle of Wight Fire and Rescue Service

Apologies

Darren Crowfoot, Tom Niedrum

Welcome

Everyone was welcomed to the inaugural meeting of the Safer Roads Partnership. On the 1st April 2007, the Safety Camera Partnership merged with the Strategic Casualty Reduction Partnership to become the Safer Roads Partnership and now operates under a wider brief agreed to by the Executive Board. It was mentioned that as a result of the recent local council elections as well as internal reshuffles there may be some changes to the representation on the Executive Board, details of which will be confirmed at the next scheduled meeting on the 27th June.

Minutes of the Safety Camera Partnership meeting held on the 9th January 2007

The minutes of the final meeting of the Safety Camera Partnership which was held on the 9th January 2007 were circulated. These were accepted as being an accurate record of the meeting.

	ACTIONS
Item 1: Matters Arising from Minutes of Meeting held on the 9th January 2007 1: Speed Awareness Course update. Following the success of the RPU pilot scheme a business case has been prepared for Speed Awareness courses to be introduced as soon as the logistics of the process can be agreed.	Update to next meeting.
Item 2: Service Level Agreement Discussion was held on the final wording of a couple of sections in the Service Level Agreement. Further consultation within each authority is required. Partners to report back to	All highways authorities and the HA. MS to

<p>MS before next Executive Board meeting on the 27th June 2007.</p> <p>There was some discussion over the impact of the new Changing Lanes policy document on the SRP. This may be explored at the next meeting once all Partners have had a chance to study the Partnership background documentation.</p>	<p>coordinate.</p>
<p>Item 3: Finance Quarter 4 claims were due on the 4th May. All but one had been received. Audit arrangements have been circulated by DC.</p> <p>IOW to confirm financial contribution to SRP ASAP</p>	<p>All partners.</p> <p>KB</p>
<p>Item 4: Operation A new senior analyst has been appointed to the Partnership to oversee the delivery of the data service to the Partnership. In addition PS Simon Brooks has come on board to take on the role previously occupied by PS Skinner before his retirement.</p> <p>A review of the data requirements for the partnership is being undertaken, including an examination of roads across the counties, identifying high-risk sites. These have been nominated by the Partnership Officers and the Traffic Management Officers (SROs) of the RPU, who have first-hand knowledge about road safety conditions in the local areas. It is hoped that analysis of the commonalities between these sites will enable the Partnership to develop a new series of site selection criteria for future sites. Any new criteria will be subject to discussion and agreement by the SG, and any new proposed routes will be submitted to the appropriate highways authority for consideration.</p> <p>Highways authorities were reminded that the six monthly speed data information is now due. This will continue to be required under the SRP in order for the Partnership to maintain monitoring of sites.</p>	<p>Data team</p> <p>Highways authorities</p>
<p>Item 5: Partnership Publicity and FOI</p> <p>Display vehicle: The chassis has arrived and the plans for the interior fittings discussed and being priced. It is hoped that this will be available for some of the events over the summer. The vehicle will be available for use by any of the Partners if it is not being used by the Partnership team.</p> <p>Events: The Classic Car Show on the Isle of Wight has already taken place and others, such as the Garlic Festival and New Forest Show, are booked.</p> <p>Talks and Visits: The MP for Eastleigh (C Huhne) visited one of the mobile sites with PC Carter. Visits have also been made to the local branch of the Institute of Advanced Motorists and the University of the Third Age.</p> <p>Education and Enforcement: Three one day sessions have been booked up concentrating on speed, seatbelts and mobile phones. This is an extra way of reaching out to the public and educating them on a range of road safety topics.</p> <p>Radio: The team is currently reviewing radio advertising and sponsorship. Recently there was 10 minutes of editorial on Original FM from the road side in</p>	

<p>Eastleigh with PC Smith. BBC Solent breakfast show did a couple of live 5 minutes interviews. An hour long discussion on Express FM (Community Radio) took place in Portsmouth.</p> <p>Leaflets: The team is also reviewing all leaflets - new design and content to reflect broader remit and to introduce the new SRP logo.</p> <p>FoI: There have been a number of challenges to recent requests where information was withheld as site specific information. FOI requests will continue to be dealt with in the same manner in the future, and JH is available to advise on any FOI requests that any Partners may receive.</p> <p>Working group: The Partnership will be establishing working-groups to develop specific Partnership operations, one of which will be a working group to coordinate joint educational/publicity. The first of these meetings will be in late May. Partners have nominated appropriate staff from each organisation.</p> <p>Website, Publicity Material and Logo A new web site is being prepared in the light of the changes to the Partnership. In the mean time visitors to the old site are being redirected to a temporary site. There have been several articles in local publications outlining the wider brief and aspirations of the Safer Roads Partnership and more are planned for partner publications. The group was asked for feedback on proposals for the new logo.</p>	
<p>**Closed Session** There were no issues discussed under the closed session.</p>	
<p>Any Other Business</p> <ul style="list-style-type: none"> • If, as a result of the recent local council elections or internal reshuffles there are new executive members or senior officials both the Chairman and Programme Manager are available to brief them as required. • A new area director has been appointed for the Hampshire Magistrates Court. • Each authority was asked to reconfirm to MS the names of members who should be invited to the Steering Group meetings. • As this is the last meeting for Tim Cheesebrough and Darren Crowfoot a vote of thanks was conveyed to both for all their hard work and commitment to the successful running of the partnership. • It was agreed that Mark Bradford, as head of RPU, should continue as the Chairman of the Steering Group. 	
<p>Date of Next Meeting The next meeting will take place at a venue to be confirmed on Friday 27th July 2007 at 10:00 hours.</p>	