

## FIXED PENALTY NOTICES HYPOTHECATION - Year ending 31 March 2005

This form should be completed in duplicate by the local authority acting as treasurer for the partnership. The original should be sent to the authority's Audit Commission appointed auditor by 30 June 2005 and a copy should be sent simultaneously to the Department for the attention of Jens Reinke at Department for Transport, 2 / 12 Great Minister House, 76 Marsham St., London, SW1 4DR. The auditor should return the certified form by 30 September 2005.

Partnership name: **Safety Camera Partnership Hampshire & the Isle of Wight**

	Qtr 1 Jun-2004 £	Qtr 2 Sep-2004 £	Qtr 3 Dec-2004 £	Qtr 4 Mar-2005 £	Total 2004/05 £
<b>RECEIPTS &amp; COSTS</b>					
<b>Receipts</b>					
1 Value of FPNs paid	753,600	744,420	831,480	798,180	3,127,680
2 Number of FPNs paid	12,560	12,407	13,858	13,303	52,128
3 Receipts available for hypothecation	753,600	744,420	831,480	798,180	3,127,680
<b>Allowable costs</b>					
<b>Police Costs</b>					
4 Set-up costs (if applicable)	0				0
5 Capital	0	0	0	16,515	16,515
6 Revenue	280,491	345,166	364,650	701,002	1,691,309
7 Subtotal - All Police costs	280,491	345,166	364,650	717,516	1,707,823
<b>Magistrates Court Costs</b>					
8 Set-up costs (if applicable)	0				0
9 Capital	0	0	0	0	0
10 Revenue	51,467	53,556	64,262	61,053	230,338
11 Subtotal - All Magistrates Courts Costs	51,467	53,556	64,262	61,053	230,338
<b>All Highway Authority Costs</b>					
12 Set-up costs (if applicable)	0				0
13 Capital	38,422	152,262	86,375	92,673	369,732
14 Revenue	24,453	37,274	40,739	31,169	133,635
15 Subtotal - All Highway Authority costs	62,875	189,536	127,114	123,842	503,367
<b>Highways Agency Costs</b>					
16 Set-up costs (if applicable)	0				0
17 Capital	0	0	0	0	0
18 Revenue	0	0	0	0	0
19 Subtotal - All Highways Agency Costs	0	0	0	0	0
20 Grant received from Highways Agency	0	0	0	0	0
21 Total net costs	394,833	588,258	556,026	902,411	2,441,528
22 Approved deficit from 2003/04 carried forward (if applicable)	0				0
23 Surplus / (deficit) for year	358,767	156,162	275,454	(104,231)	686,152

24 Where a deficit is showing for 2004/05, has approval been given by DfT to carry forward into 2005/06 (if applicable)

<b>GRANT CALCULATION</b>					
25 Grant entitlement (lower of costs and FPN receipts)					2,441,528
26 Grant received in 2004/05	916,953	86,271	395,954	958,079	2,355,257
27 Adjustment to 2004/05 payments for under payment (negative figure) or overpayments (positive figure) of grant in 2003/04					200,239
28 Balance of grant due to/(from) the partnership at 31st March 2005					(113,968)

<b>OTHER INFORMATION REQUIRED</b>					
29 Number of NIPs issued	22,538	25,171	21,049	26,205	94,963
30 Number of FPNs issued	16,563	15,393	17,405	17,575	66,936
31 Conversion rate (%) of NIPs to FPNs	74%	61%	83%	67%	71%
32 Payment rate (%) for FPNs	76%	81%	80%	76%	78%

**33 Please detail procedures employed by the lead partner to satisfy itself that the expenditure presented by other partners on invoices is valid, within the rules of netting off and in line with approved expenditure.**

The Project Manager verifies that every invoice submitted for reimbursement is a legitimate cost for the Paartnership and has either been budgeted for in the operational case or has been approved by the PM and is within 10% of the overall business case.

**Other notes (if necessary)**

As agreed by Marion Sinclair (Project Manager) with the DfT 70 offences have been taken off from Q4 revenue as conspicuity did not meet the DfT rules for period.

**Local authority contact to whom queries should be addressed**

Name Dave Woolton Telephone number 01962 846931

Certificate of the local authority Chief Finance Officer

I certify that to the best of my knowledge and belief the information provided in this form is correct and the expenditure claimed has been incurred in accordance with the terms and conditions of the scheme set out DfT's October 2003 handbook.

Chief Finance Officer *[Signature]*

Date 04/10/05



**Certificate of the auditor appointed by the Audit Commission**

The Statement of Responsibilities of grant-paying bodies, authorities, the Audit Commission and appointed auditors in relation to claims and returns, issued by the Audit Commission, sets out the respective responsibilities of these parties, and the limitations of our responsibilities as appointed auditors.

I/We have examined the entries in this form (which replaces or amends the original submitted to me/us by the authority dated 30/10/05)\* and the related accounts and records of the authority in accordance with Certification Instruction A01 and I/we have:

*For claims and returns above de minimis and up to the threshold#*

- carried out Part A tests in Certification Instruction number TRA19 and obtained such evidence and explanations as I/we consider necessary.

(Except for the matters raised in the attached qualification letter dated \_\_\_\_\_)\*  
I/we have concluded that the claim or return is in accordance with the underlying records.

*For claims and returns over the threshold#*

- assessed the control environment for the preparation of this claim or return in accordance with Certification Instruction A01 and, on the basis of my/our assessment, carried out Part A/Parts A and B\* tests in Certification Instruction number TRA19 and obtained such evidence and explanations as I/we consider necessary.

(Except for the matters raised in the attached qualification letter dated 5/10/05)\*  
I/we have concluded that the claim or return is:

- fairly stated; and
- in accordance with the relevant terms and conditions.

Signature *[Signature]*

Name (block capitals) S. GOODYEAR  
on behalf of the Audit Commission

Date 5 October 2005

\*Delete as necessary  
# Delete non-applicable certificate

CF1 (4/04)